Welcome to Harris Hall!
University Cashier’s Office
Financial Aid
Registration and Records

We are conveniently located at the corner of Dan Allen Drive and Thurman Drive.
PARENT ACCESS

- Receive email notices from the Cashier’s Office
- View the account history and eBILL
- Pay online
- Discuss account with Cashier’s Office staff

Federal Privacy laws (FERPA) prevent us from discussing account information without this consent from the student.
Access the MyPackPortal via www.ncsu.edu and click the appropriate link.
Granting Parent Access

Your student must grant this access in the Student Portal. You can not give it to yourself!
NCSU Parent/Guardian User Activity

enrollment@ncsu.edu (enrollment@ncsu.edu)  Add to contacts 6/17/14
To: martha-andre@

Confirm Parent Access

Check your email and complete the steps to confirm your parent access.

Martha,
A North Carolina State University Parent/Guardian account has been created for you by Andrea Davis. Please follow this link to finish the account setup and create a password:

Complete Account Setup

After you have finished the account setup, you will be directed to the MyPack Portal where you can access your student's information. You can also access the MyPack Portal directly at http://mypack.ncsu.edu.

You will be notified by email when your student adds or removes any access to this account.

Thank you and welcome to the NC State community!
Parents:

Select the link you wish to view.

Remember this PIN number! We will ask for it when you call our office!
Navigating the MyPack Portal

- Billing
- Health Insurance
- Account History
- Payments
- Direct Deposit
- 1098 T
Please review these important messages

*** General Information ***

University Cashier's Office WebSite - http://www.fis.ncsu.edu/cashier

Follow us on Facebook and Twitter!

Please verify your direct deposit and 1098-T tax form tabs to ensure that you have enrolled in our electronic services. You can also click on the direct deposit tab to activate the Debit MasterCard account associated with your ID card.

To make a secure online payment, please click the red "Make a Payment Button" on the billing or payments tab - be sure your pop up blockers are disabled.

Students with past due balances will not be able to register for future terms. To receive transcripts or diplomas, all charges must be paid in full. Financial aid cannot be used to pay prior term charges.

Important Dates:

- May 19 - First Day of Class for Summer I
- May 21 - Census Date Summer I
- May 27 - Summer II Billing
- June 3 - Late Registration Begins for Summer II
- June 12 - Due Date
- June 26 - First Day of Class for Summer II
You must **turn off** pop-up blockers!
Pay On Time!

Fall tuition bills are posted in July and due late July or early August. Spring tuition bills are posted in November and are due in early December. New charges and credits are billed approximately monthly. All dates are posted on our website www.fis.ncsu.edu/cashier.

ACCOUNT SUMMARY

<table>
<thead>
<tr>
<th>Transaction Date</th>
<th>Transaction</th>
<th>Term</th>
<th>Transaction Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>07/01/2013</td>
<td>Advance Enrollment Deposit</td>
<td>2013 Fall Term</td>
<td>-200.00</td>
</tr>
<tr>
<td>07/01/2013</td>
<td>Ed and Tech Fee</td>
<td>2013 Fall Term</td>
<td>264.75</td>
</tr>
<tr>
<td>07/01/2013</td>
<td>Fees</td>
<td>2013 Fall Term</td>
<td>819.33</td>
</tr>
<tr>
<td>07/01/2013</td>
<td>Mandatory Health Insurance</td>
<td>2013 Fall Term</td>
<td>688.00</td>
</tr>
<tr>
<td>07/01/2013</td>
<td>Payment- Thank you</td>
<td>2013 Summer Term 2</td>
<td>-4000.00</td>
</tr>
<tr>
<td>07/01/2013</td>
<td>Undergrad out-of-state Tuition</td>
<td>2013 Fall Term</td>
<td>9746.50</td>
</tr>
<tr>
<td>07/02/2013</td>
<td>Common Reading Program Fee</td>
<td>2013 Fall Term</td>
<td>15.00</td>
</tr>
<tr>
<td>07/02/2013</td>
<td>New Student Orientation</td>
<td>2013 Fall Term</td>
<td>190.97</td>
</tr>
<tr>
<td>07/02/2013</td>
<td>Residence Hall Rent</td>
<td>2013 Fall Term</td>
<td>2590.00</td>
</tr>
<tr>
<td>07/02/2013</td>
<td>Resnet - Resident</td>
<td>2013 Fall Term</td>
<td>110.00</td>
</tr>
<tr>
<td>07/03/2013</td>
<td>Fall $300 Dining Dollars</td>
<td>2013 Fall Term</td>
<td>300.00</td>
</tr>
<tr>
<td>07/03/2013</td>
<td>Fall - Any 12 Meals</td>
<td>2013 Fall Term</td>
<td>1310.00</td>
</tr>
</tbody>
</table>

You only need to pay any difference between the Total Charges and the amount of pending Financial Aid or Monthly Payment Plan balance.

If you have any questions or need assistance, please contact the University Cashier's Office at 919.515.2088 or visit www.fis.ncsu.edu/cashier.
**Need a Payment Plan?**

You may pay your education expenses monthly by using the 5 month Monthly Payment Option offered by our partner, **Tuition Management Systems**. To enroll, contact Tuition Management Systems (TMS) at (800) 356-8329 or on the web at [www.ncsu.afford.com](http://www.ncsu.afford.com). Make sure your budgeted amount covers all charges!

---

**Late Registration**

Register on or before July 21 – payment is due on July 31st.

Students registering on or after July 21 will not receive a Billing Statement – however – charges post to the account immediately upon registration and payment is due by the schedule below:

Register between July 22rd & July 31st– payment is due by midnight, July 31st.

Register between August 1st & August 9th – payment is due by midnight, August 13th.

Students registering on or after August 10th will need to pay in advance, have approved and accepted Financial Aid, and/or an authorized 3rd Party Sponsorship noted on the account.
ACCOUNT HISTORY

Use this tab to view “live” data. You can see all transactions here as soon as they post.

Click here to view all transactions.

Download!
Click on “Make a Payment” to open a new window. Make sure pop-up blocker is disabled!
PREFERRED

**eCheck** (ACH)
*No fees!*
*Secure web site!*
*Payments post immediately to the student account!*

**Credit or Debit Card**
*Visa*
*MasterCard*
*American Express*
*Discover*
*2.75% transaction fee*

---

**Paper Check**
Check payments must be mailed to the PO Box on the billing statement. 
**Important:** If you use Online banking, your bank will mail a check to us. It is not an ACH/electronic payment. Allow time for processing and mailing by the due date!
Have your student sign up for direct deposit of any refunds! Direct Deposit refunds are typically processed within 24-72 hours. Paper Refund Checks are processed once a week, take longer to receive, and risk being lost in the mail.

Wolfpack One Cards: If a student elects to register the WolfPack One card with US Bank this will automatically send all refunds to the debit card. If you do not want the refund to be put on the debit card, the student must change the direct deposit information after the US Bank account has been updated in the student account system.
Have your student select “electronic copy” to receive your 1098T in mid-January. We will email you when the 1098T is available.

Paper 1098T’s are mailed by January 31st.
Students who do not waive out of the UNC Student Health Insurance Plan, will be charged $863.50 per semester for 2015/16. You must submit a waiver each term.

See the Student Health website for additional information and the link to the waiver: http://www.ncsu.edu/student_health/fees.html

**DEADLINE to waive**
September 10, 2015 (payment is still due by the tuition deadline!)
Financial aid will not post to the student account until:

1. The student must accept their aid award in the MyPACK Portal.

2. The student must be registered for the required number of credits. (generally 12 credits)
3. Student loan recipients must complete entrance counseling and sign the master promissory note. (Prom note)

www.studentloans.gov

Parents: Complete your PLUS Loan application here as well!!

Be sure to select “pay ALL current charges” or “only FEDERAL charges”. If you do not select ALL charges, your loan will ONLY pay tuition, fees, housing, and dining. It will NOT pay any other charges (books!).

Select “student” or “parent” to receive any excess loan refund.

---

**Plus Loan Refunds**

Students with Direct Deposit receive the funds within 2-3 days of the funds posting.

*Refunds sent to parents will take longer to process.
*Paper checks are mailed to the address supplied on the PLUS application.
*Paper checks are only processed once a week.
Private Scholarships

Your student must report all outside scholarships (non-NCSU awards) to the Financial Aid Office in the MyPack Portal.

Scholarship checks must be mailed to:
Office of Scholarships and Financial Aid
Campus Box 7302
Raleigh NC 27695
Students who expect to receive financial aid may purchase textbooks by visiting NC State’s Bookstore up to 10 days before the start of classes.

The NC State Bookstore will confirm that you’ve been offered financial aid and will charge your textbook purchases to your student billing account.

**IMPORTANT!**
Please pay close attention to your student account…

*If you are due a financial aid refund and your bookstore charge posts after the refund has been generated, you will still owe for the book charges.*

*If that happens, you will need to use a portion of your refund to pay your balance.*
It’s not too late to apply for Financial Aid!

Complete the 2015-2016 FAFSA online for Fall 2015 and Spring 2016 funding

http://www.fafsa.ed.gov/

Reminders:

✔ You must complete a FAFSA each year
✔ The priority filing deadline is March 1
✔ Additional information may be requested
✔ Be sure to check your email and submit documents promptly to retain priority processing

Has your situation changed? Need additional Aid?
Contact your Aid Counselor!
Need Help? We’re Here!

Cashier’s Office:
Web page: http://www.fis.ncsu.edu/cashier/
Email: studentaccounts@ncsu.edu
Office Hours: Monday - Friday 8am - 5pm
Phone Hours: Monday - Friday 9am - 4pm
Phone: 919-515-2986

Financial Aid Office:
Web page: http://financialaid.ncsu.edu/
Email: financialaid@ncsu.edu
Office Hours: Monday - Friday 8am - 5pm
Phone: 919-515-2421